

DD/S 70-4686

14 DEC 1970

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science and Technology  
General Counsel  
Inspector General  
Legislative Counsel  
Director of National Estimates

SUBJECT : Headquarters Building Electrical Tests

1. Electrical generating equipment designed to provide an electrical backup capability for the Headquarters Building in the event of commercial power failure has been installed. Periodic tests are required in order to insure that the new systems can adequately service the Headquarters Building needs during conditions where only backup electrical power is available. These tests are also intended to provide training for GSA personnel who must be familiar with the systems.

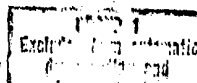
2. During January and July of each year, major tests of all components of the system will occur. This will involve total interruption of all power in order to determine the reliability of the system's automatic switch and start features. During each of the remaining ten months, reliability of all system components other than automatic switch and start features will be tested. The tests will begin on 12 January 1971 and will be repeated on the second Tuesday of each month thereafter. All tests will begin at 1900 hours and terminate at 2200 hours.

3. In the event that problems occur immediately before or during the tests, the Security Duty Officer on telephone extension  should be notified for possible consideration of test cancellation.

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4. The attachments contain pertinent details concerning the tests. Additional copies may be obtained for your offices and divisions by telephoning the Headquarters Engineering Branch, extension

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5. The proposed testing procedures have been coordinated with the following:

- a. Special Support Assistant to the Deputy Director for Support
- b. Chief, CIA Operations Center, DDI
- c. Chief, Administrative Support Staff, DD/S&T
- d. Director of Security, DDS



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(Signed) John W. Coffey

*for* R. L. Bannerman  
Deputy Director  
for Support

3 Atts

Att 1: Headquarters Power Testing Schedule

Att 2: Major Systems Test - January and July

Att 3: Testing Schedule for Months Other Than January  
and July

cc: Ex. Dir. -Compt.  
Director of Security  
AO/DDS&T  
AO/DCI  
C/OpsCen  
C/OC-DO  
SSA-DD/S ✓